

STATE OF CALIFORNIA



MEMO

**To: EXECUTIVE COMMITTEE
RAMON ALVAREZ C., CHAIR
KATHRYN DOI, MEMBER**

Date: February 26, 2018

From: TIMOTHY M. CORCORAN

Subject: DISCUSSION AND CONSIDERATION OF WHO WILL ATTEND THE OUT-OF-STATE TRIPS FOR THE 1ST HALF OF FISCAL YEAR 2018-2019 THAT WERE PREVIOUSLY APPROVED BY THE BOARD

BACKGROUND

At the January 24, 2018, General Board meeting, the Board members approved the following out-of-state travel plans for the first half of fiscal year 2018-2019.

- Attendance at the National Association of Motor Vehicle Boards and Commissions (NAMVBC) Fall Workshop.
September 19-22, 2018, in New Orleans, Louisiana.
- Attendance at the Recreational Vehicle Industry Association's (RVIA) 56th National Trade Show.
December 2018, in Louisville, Kentucky.

Board staff will be submitting these trips for approval at the end of March 2018 in accordance with the Department of Motor Vehicles' blanket budget development schedule.

Should the trips be denied in the blanket budget, individual trip approval will be requested via the California State Transportation Agency and the Governor's Office.

RECOMMENDATION

It is recommended that the Executive Director, and two staff members attend the NAMVBC conference and the Executive Director attend the RVIA meeting.

If you have any questions concerning this matter, please contact me at (916) 324-6197.